

WVU Health Sciences Center Faculty Development Program  
**Faculty Development Presentation**  
via Zoom

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## Creating Accessible Documents

### SESSION OBJECTIVES

**By the end of this presentation, participants should be able to:**

- Participants will be able to identify at least three features of Microsoft Word and PowerPoint that address accessibility.
- Participants will be able to list at least three characteristics of text that make a document more accessible.
- Participants will be able to demonstrate how to create alt text/tags for pictures in Microsoft Word and PowerPoint.

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WVATS Principal Investigator/Program Manager  
Center for Excellence in Disabilities  
West Virginia University  
Morgantown, WV

**Thursday, April 27, 2023, 12:00 noon to 1:00 pm**  
Via the Zoom platform

### **REGISTRATION INFORMATION**

All interested in attending should e-mail [HSCFacultyDevelopment@hsc.wvu.edu](mailto:HSCFacultyDevelopment@hsc.wvu.edu) by noon on Wednesday, April 26, 2023. When registering for this HSC Faculty Development presentation, please make sure to include the date and title of this presentation, Creating Accessible Documents, Thursday, April 27, 2023, in your e-mail response. Registration is required to receive the Zoom access code. A reminder with Zoom access information will be sent the day before the session. Please do not share the Zoom code.