

HEALTH SCIENCES RESEARCH AND GRADUATE EDUCATION

GRADUATE STUDENT TRAVEL SUPPORT PROGRAM

The Office of Research and Graduate Education provides funds to help support profession travel for graduate students. For graduate students enrolled in Health Sciences Center programs, please use this form and follow these instructions. For students in programs affiliated with schools outside the Health Sciences Center, please contact your Student Services office for information on available travel awards through your school.

- Travel awards are \$500 and applied for through the Office of Research and Graduate Education.
- This money is to provide financial assistance to attend scientific meetings to present your current thesis or dissertation research conducted at WVU.
- To be eligible, you must be the first author (or the only presenting author) on a poster or the presenter for a podium presentation.
- Students who have engaged in service to the Health Sciences Center graduate programs, West Virginia University, or community, or have gone above and beyond the expectations of a graduate student in other ways will be given priority.

Note: We have a limited number of travel awards available each year. We recommend you apply as early as possible. Preference will be given to senior graduate students.

TO APPLY FOR A TRAVEL AWARD:

- Complete the attached application
- Provide documentation of your participation (acceptance notice, conference program), a copy of the abstract, a written endorsement from your PI, and an estimated travel budget with the funding sources that you will utilize to pay for the conference expenses (in addition to this travel scholarship).

SUBMIT THESE DOCUMENTS TO:

Logan Miller
Office of Research and Graduate Education
G115 Erma Byrd Biomedical Research Building
lmmiller@hsc.wvu.edu
304-293-1246

Note: If traveling outside of the United States, you are required to complete the additional requirements listed in the *Travel and International Travel Policy for HSC Students*.



West Virginia University[®]

HEALTH SCIENCES

RESEARCH AND GRADUATE EDUCATION

TRAVEL AWARD FORM

Please fill out this form.

1. Student Name: _____ WVUID#: _____

Graduate Program: _____ Date: _____

Year of study: _____ First time receiving this travel award? Yes No

2. Title of conference meeting that you are attending? _____

Dates of conference: _____ to _____ Location[†]: _____

Are you a first-author (or sole presenter) of a poster or the presenter during a podium presentation? Yes No

Title of poster/presentation: _____

3. Please describe any service(s) you have provided to the Health Sciences Center graduate programs, West Virginia University, or community (volunteering during recruitment visits, teaching assistant for a course, etc.).

4. Please describe/list the budget for this meeting and its associated travel. Provide information about other sources of funds you have received for this purpose. Other funding sources must be identified before submitting a travel application to this office.

5. Signature of Advisor/Mentor indicating support of this graduate student travel and travel award request:

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4. Return this form along with documentation of first-author and registration to Logan Miller at:

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G115 Erma Byrd Biomedical Research Building
lmmiller@hsc.wvu.edu
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(Do Not Write Below This Line)

For the Office of Research and Graduate Education Use Only

Has been approved for this academic year.

Amount approved: _____

Approved by: _____

Has not been approved for this academic year.

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