

SPH Curriculum Committee

October 5, 2023

MINUTES

In Attendance: T. Knuckles, Chair; E. Carlton, Advisor; R. Altobello; E. Claydon; A. Hamrick; B. Hendricks; H. Henderson; C. Rhodes; Sijin Wen

Absent: None

Dr. Carlton opened the meeting by thanking members for their service. This committee is composed of members appointed annually by the Dean representing each academic program.

The charge to the committee:

- evaluate/review the current degrees and courses taught
- evaluate curricula and course policies
- evaluate other proposals from the Dean's office
- evaluate course content/syllabi regarding competencies

Dr. Carlton is looking to have this committee help drive strategy, help ensure efficiency, and help make faculty workloads reasonable by teaching the right courses, the right way. Also, to help identify ways we can distinguish ourselves as a SPH.

Dr. Knuckles indicated PUBH 520 (Bldg and Sustaining PH Capacity) and PUBH 604 (Healthcare Cultural Competence) is not listed for Spring 2024.

ACTION: Dr. Carlton will touch base with Darren Liu.

ACTION: Dr. Carlton will reach out to Program Directors to verify their courses needed and review registration offerings for Spring 2024 and let us know ASAP.

ACTION: Dr. Knuckles would like to have the committee review the list of courses for next year, looking at times and overlap. Dr. Carlton has a document showing courses when they are offered per plans of study. He will share this document that can be used by all faculty as well as Crystal.

Dr. Knuckles indicated there is 1 student requiring all in-person courses – asking how do we enforce that requirement without overburdening the faculty.

ACTION: Dr. Carlton will reach out to Dr. Bhandari and Dr. Gibbs

Dr. Knuckles discussed comments from students suggesting SPH does not have a lot of electives to offer outside of EPI/BIO and HPML. Students are allowed to take electives outside of our school as long as they meet prerequisites. Students need to contact

those instructors. There is a disincentive to have students take outside of their program – no revenue is generated. If students identify an elective, and receive push back, inform Dr. Carlton and he can reach out to the Dean of that school.

ACTION: Faculty should look into identifying electives outside of the SPH that students can take. Julie Lockman has been sending out lists of ‘shared electives’ for HSC programs.

Dr. Carlton spoke of changes/plans coming down the pike:

- Changes to bachelor’s programs
- # of credits in MHA program and make it more streamlined
- There is support from central administration and HSC administration of setting up certificates using existing courses
- Talk of creating a joint program between MHA and PharmD

Drs. Henderson/Hendricks: a lot of our competencies are not appropriate for the courses they are assigned to. CIM system is not up to date to reflect what the current course is consisted of.

ACTION: With help from the Program Directors, the committee should begin looking at course sequencing and course competencies. Heather has an accreditation site in SOLE for more information.

Dr. Wen: Spoke of shortage of biostatistics faculty – bioinformatics – and feels this is critical to not only SPH but to WVU. Dr. Carlton indicated he has had talks with the University and how the SPH can be looked at for this expertise but will need to have an increase in faculty.

Monthly meetings will be set up on Friday’s.

Travis Knuckles 1/24/2024

Travis Knuckles, PhD, Chair
SPH Curriculum Committee